

DECISION RECORD OF A MEETING OF THE GOVERNANCE AND AUDIT COMMITTEE HELD HYBRID IN THE COUNCIL CHAMBER / REMOTELY - VIA MICROSOFT TEAMS ON THURSDAY, 27 APRIL 2023 AT 10:00.

Present

G Chapman – Chairperson (lay member)

C Davies  
A Wathan

S J Griffiths  
A Williams

D M Hughes  
RM Granville

M L Hughes  
S J Bletsoe

Lay members:

B Olorunnisola

A Bagley

Officers:

Rachel Freitag

Audit Wales

Carys Lord

Chief Officer - Finance, Performance & Change

Deborah Exton

Deputy Head of Finance

Sara-Jane Byrne

Audit Wales

Nigel Smith

Group Manager – Chief Accountant

Joan Davies

Deputy Head of Regional Internal Audit Service

Alex Rawlin

Corporate Policy & Public Affairs Manager

Andrew Wathan	Head of Regional Internal Audit Service
Kate Pask	Corporate Improvement Officer - Performance
Michael Spanswick	Information and Systems Support Officer - Performance
Mark Galvin	Senior Democratic Services Officer – Committees
Michael Pitman	Technical Support Officer
Stephen Griffiths	Democratic Services Officer – Committees

#### Apologies for Absence

None

#### Declarations of Interest

None

#### Minutes of Previous Meeting

The minutes of the previous meeting of the Governance and Audit Committee dated 26 January 2023 were approved subject to two amendments: the need to distinguish between members and lay members both in the minutes of the last meeting and on the agenda for the meeting and removing 'Councillor' from the Chair's name (both done on the BCBC website in advance of the meeting).

A member drew attention to the minute on the regulatory tracker (page 4) detailing the need for a narrative around the Amber and Red categories, especially how it would be possible to identify officers responsible for the corrective plans and approval of recommendations. The Chairperson suggested that officers could have a look at this in discussions about the regulatory tracker.

Title of Report	<b>Governance and Audit Committee Action Record</b>
Decision Made	<p>The committee noted the Action Record and provided comments on this, as appropriate.</p> <p>It was agreed to request that the Chief Executive circulate the data arising from the performance measures and metrics (including the monthly data) arising from the national performance measures for homelessness and rough sleeping set by the Welsh Government.</p>

Title of Report	<b>Audit Wales Governance and Audit Committee Reports</b>
Decision Made	<p>The Committee noted the Audit Wales Governance and Audit Committee Reports at <b>Appendices A, B and C</b>, and the management response to the Performance Management Review at <b>Appendix D</b>.</p> <p>The committee recommended that officers provide updates as appropriate to committees on how BCBC is tackling the poverty agenda and responding to the Audit Wales report, 'Time for Change' – Poverty in Wales (November 2022).</p>

Title of Report	<b>Progress against the Internal Audit Risk Based Plan 2022-23</b>
Decision Made	That members of the Committee noted the content of the report and the progress made against the 2022-23 Internal Audit Risk Based Plan.

Title of Report	<b>Regional Internal Audit Service Charter 2023-24</b>
Decision Made	That members of the Committee considered and approved the Regional Internal Audit Service Charter for 2023-24 as attached in <b>Appendix A</b> to the report.

Title of Report	<b>Anti Tax Evasion Policy</b>
Decision Made	The Committee noted the updated Anti Tax Evasion Policy attached at <b>Appendix A</b> and recommended it be forwarded to Cabinet for approval.

Title of Report	<b>Forward Work Programme 2023-24</b>
Decision Made	<p>The Committee considered and approved the Forward Work Programme for 2023-24.</p> <p>It was agreed that the issue of data security would be included as part of the Corporate Risk Assessment, and that the Cabinet member and officers with responsibility for these matters should be invited to the next meeting.</p> <p>It was agreed the report on Corporate Complaints would be added to the Forward Work Programme for submission to the June meeting of the committee.</p> <p>It was agreed to put an update on Disabled Facilities Grants on the Forward Work Programme in the coming year.</p>

Urgent Items	None
--------------	------